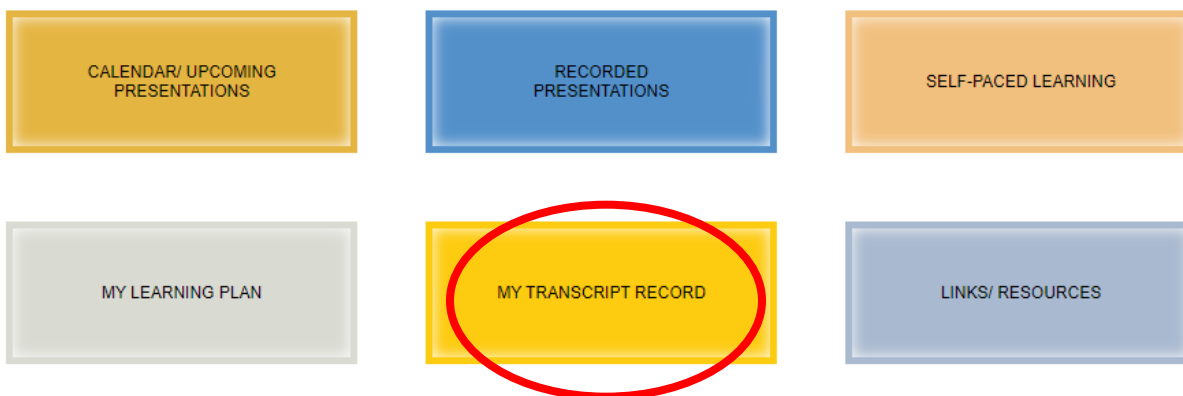


## Find/Print Completion Certificates

1. Go to <http://tln.learnflex.net>
2. Enter User Name.
3. Enter Password.
4. Select “Enter”.
5. Select the “My Transcript Record” button, center of screen.



6. Click on the “Certificate” button in the far-right column.
7. Certificate will appear in a new window.
8. Use Ctrl + P on the keyboard or the Print Screen key to print certificate.
9. Click the “X” in the top right corner to close the certificate window.